How to navigate through PowerSchool
(as a student or parent)

Website: http://pskcs.org/public/

Enter your username and password on this page. Make sure you enter your username EXACTLY as how it was listed on the sheet you received. Make sure you use upper and lower case letters as needed. Please note: As a parent, you can use the login for your student.

Please be sure to login to PowerSchool at least WEEKLY so you can stay on top of your grades through each quarter.

Once you are logged in to PowerSchool, you see the homepage.

This page shows your attendance record for the last 2 weeks, each of your classes and your grades for each quarter and semester on the right side (But will only show grades under Q1 right now since we are only in the first quarter). This page will also show any absences or tardies that you have had on the right side.

On this page, you can:

- Click on the teacher's name (under each course listed) to send that particular teacher an email.
- Click on the grade for the quarter to learn more details about your grade (this shows all the assignments and the grade for each one. It allows you to see how you've done on each assignment and to see any late or missing work as well)
- If you have any absences or tardies you can also click on the number to see the details about those.

When you click on the grade (where the red arrow is pointing above) it will take you to another page titled, "Class Score Details," to get more information about each assignment you have had that makes up your total grade.

On the Class Score Details page, you can see each assignment and with each assignment from left to right you see:

Class Score Detail

Course	Teacher	Expression	Final Grade[1]
SCIENCE 6	Mahuron, Laura	5(A)	A 95%

Teacher Comments:

Section Description:

Due Date	Category	Assignment	Codes	Score	%	Grd
08/16/2010	HW	Classroom Procedure/Policy		10/10	100	A+
08/16/2010	HW	Drawing: Scientist at Work		10/10	100	A+
08/17/2010	HW	DR: Science and Scientist		20/20	100	A+
08/19/2010	HW	DR: Scientific Methods		18/21	85.71	B

Grades last updated on 8/23/2010

☑ - Collected, 🔴 - Late, 🟡 - Missing, 🔵 - Score is exempt from final grade, 🟠 - Assignment is not included in final grade

1 - This final grade may include assignments that are not yet published by the teacher. It may also be a result of special weighting used by the teacher.

- 1st column - The Due Date shows the date the assignment is or was due.
- 2nd column - The Category tells you if the assignment is considered homework (HW), 21st century skills (21st) or an assessment (Assess).
- 3rd column - The Assignment tells you the assignment name.
- 4th column - The Codes are various codes that teachers will place on an assignment depending on what is going on with it. For example, if it is "late" there will be an icon showing that. There is a key at the bottom of the page that describes each code for you.
- 5th, 6th and 7th columns - The Score, percentage and letter grade tell you what you got on this assignment in both a number grade and a percentage grade (see below to see an explanation if you have a "0" in one of these).
- 8th column (not shown in the picture) - This is a messaging style icon that provides comments from the teacher about this assignment. This can be details on your grade or any codes that are selected. It gives you more insight into the assignment and is particularly useful if you have a late or missing assignments or a lower grade.

If you see a "0" for an assignment this DOES NOT always mean it is your final grade for that assignment. It means that at the moment the due date has passed and either you have not completed the assignment or you didn't "Turn In" the assignment by properly attaching any needed documents to it within Google Classroom. This means we have nothing to grade (there will be a note of this in the comments section as well).

Please contact your teacher if you have any questions.